



Exchange Partner Fact Sheet

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APPLICATION

Nomination Deadline for Exchange Coordinators

Fall Term (Sept–Dec): April 1st
Winter Term (Jan–Apr): August 15th
MBA Summer Term (May–July): December 15th

Required Information From Exchange Coordinator

Online Nomination Form (Username / Password provided via email)

Application Deadlines (Students)

Fall Term (Sept–Dec): May 1st
Winter Term (Jan–Apr): September 15th
MBA Summer Term (May–July): January 15th

Documents to be Submitted by Student

- Online exchange application including photo,
- Recent transcript
- Proof of English proficiency if studying in a language other than English
- Resume or curriculum vitae (The application website will be emailed to all nominated students)

Language Requirement

Students must have a high level of proficiency in English. We assess a student's proficiency through the following methods:

TOEFL	Minimum score of 600 (Paper based), 250 (computer based) and 100 (Internet based)
IELTS	Minimum score of 7
TOEIC	Minimum score of 850
English Language Program	Historical evidence that students have successfully pursued post-secondary studies in English

Academic Requirements

We trust that Exchange Coordinators will select appropriate students to attend.

Entry Requirements

Students studying less than 6 months are not required to apply for a study permit: cic.gc.ca/english/study/study-who.asp

Entry requirements are country specific, please refer to: cic.gc.ca/english/visit/apply-who.asp

ACADEMICS



Term Dates for the Academic Year 2017/2018

	GRADUATE		UNDERGRADUATE	
SUMMER 2017	Orientation* Apr 28, 2017	Term dates: May 1 - July 29, 2017 (includes exam period)	No Summer Exchange	
FALL 2017	Orientation* Sept 7-8, 2017	Term dates: Sept 11 - Dec 16, 2017 (includes exam period) Thanksgiving Day Holiday Oct 9, 2017 Reading Week (no classes): Oct 24 - 27, 2017	Orientation* Sept 5-6, 2017	Term dates: Sept 7 - Dec 21, 2017 (includes exam period) Reading Week (no classes): Oct 26 - Oct 29, 2017
WINTER 2018	Orientation* Jan 4-5, 2018	Term dates: Jan 8 - Apr 16, 2018 (includes exam period) Family Day Holiday: Feb 19, 2018 Reading Week (no classes): Feb 20-23, 2018	Orientation* Jan 3, 2018	Term dates: Jan 4 - Apr 23, 2018 (includes exam period) Family Day Holiday: Feb 19, 2018 Reading Week (no classes): Feb 17 - 23, 2018

*Orientation is held prior to the start of classes and is mandatory. This is a good opportunity to meet other exchange students. Dates for each term are listed above.



Courses

Students can view our course offerings on the following webpages:

>> [BBA \(Undergraduate\)](#)

>> [MBA \(Graduate\)](#)

- Exchange students may only take courses taught at the Schulich School of Business.
- Exchange students may not take core courses at Schulich
- Not all courses are offered every term
- Fewer courses are offered in the summer (MBA only)
- Exchange students must meet course pre-requisite requirements

Language of Instruction: English

Full-time Workload

All students must be enrolled in a full-time workload. Each full-time course (.030) is equal to 3 Schulich credits.

Full Course Load	12 Schulich credits (4 full-time courses) or 15 Schulich credits (5 full-time courses)
Full Course	3 hours of class per week for 13 weeks, equalling 36 contact hours per course

*Schulich also has some half term courses (.015) for the graduate program

Learning Expectations

Elective courses at Schulich have small class sizes where professors use a variety of teaching methods including lectures, case studies, individual and group projects, term papers, business games, presentations, exams and classroom discussions.

Attendance is mandatory. Class participation is usually part of the final grade. If a student does not wish to continue in one of their registered courses, they must formally drop by the drop deadline. Failure to do so will result in a grade of 'F'.

Exams

Final exams take place the week(s) following the last day of classes. Most exams are in written format. Students should not make plans to travel home before the end of the exam period.

Grades and Transcripts

An official transcript is sent to the home institution.

Additional transcripts can be ordered online through the Registrar's Office. Students are able to view their grades online.

Schulich uses a letter grade system: MBA: (A+, A, A-, B+, B, B-, C+, C, C-, F), BBA: (A+, A, B+, B, C+, C, D+, D, E, F).

Electives Offered in the Following Areas	Undergraduate	Graduate
Accounting		✓
Arts & Media		✓
Business & Sustainability		✓
Business Consulting	✓	✓
Economics	✓	✓
Entrepreneurial Studies	✓	✓
Finance	✓	✓
Financial Engineering		✓
Financial Services		✓
Global Mining Management		✓
Global Retail Management		✓
Health Industry Management		✓
International Business	✓	✓
Marketing	✓	✓
Operations Management & Information Systems	✓	✓
Organization Studies	✓	✓
Public Management	✓	✓
Real Estate & Infrastructure	✓	✓
Responsible Business	✓	
Social Sector Management		✓
Strategic Management	✓	✓

SERVICES



On-Campus Accommodations	Graduate	Bachelor Apartment starting at \$800 CAD per month
	Undergraduate	\$3077-\$3979 CAD per term + meal plan
Off-Campus Accommodations		Ranges from \$450 - \$800 CAD per month near York University and \$800 - \$1500 CAD in the downtown Toronto area
Books and Course Materials		\$800 CAD
University Health Insurance Plan (UHIP)		\$204 CAD (subject to change Sept 2017)
Food		\$1000 CAD
Local Public Transportation		\$432 CAD
Entertainment/Recreation		\$1000 CAD

Housing

For more information visit:

schulich.yorku.ca/student-life-services/student-housing

Health Insurance

UHIP

UHIP mandatory for all exchange students while at York University. UHIP provides basic coverage (example, a visit to a doctor or hospital). It does not cover medications/prescriptions. Registration for UHIP is administered by York University before students start the semester.

GSA / YFS

Students will be given the opportunity to opt-in to a supplementary program to cover the aforementioned costs that are not covered under UHIP (Graduate: [GSA](#), Undergraduate: [YFS](#)).

Facilities

Exchange students have full access to numerous on-campus resources:

- The Business & Government Publications Library and a computer lab housed within the Schulich School of Business
- On-campus athletic facilities for indoor sports such as weight training, swimming, aerobics, etc.
- Shopping facilities in the York Lanes Building including medical and dental offices, a pharmacy, bank, University Bookstore, restaurants, a post office, etc.

Career Services

Students have access to resume review, corporate information sessions and panel discussions, workshops and career skills, individual counselling and mock interviews

Counselling and Disability Services (CDS)

CDS provides psychological and academic support services including personal counselling, assistance in the development of learning skills, specialized support to students with learning, mental health, physical, sensory or medical disabilities, and crisis response and support. Students with documented disabilities may also register for exam accommodation.

Student and Social Life

GBC/ UBS

The Graduate Business Council (GBC) represents the interests of all graduate students within the program. The GBC works with students, faculty and administration on academic issues and coordinates student activities relating to business community interactions, intramural sports and social gatherings. The Undergraduate Business Society (UBS) represents the interests of the undergraduate student body and fosters among the student body a sense of identification with and involvement in the Faculty and the University.

OAC

The Open Arms Committee (OAC) provides a welcome for students and facilitates the transition of international students to Schulich and Toronto by pairing a domestic student with an exchange student. This "buddy system" is furthered by way of social/cultural events.

Language Programs

APS

The Academic Peer Support (APS) program provides one-on-one English language writing assistance on assignments, cases and papers. Students with English as a second language can bring their written work in for review, advice and feedback on grammar, structure, and citations. Students may also utilize these sessions to practice their spoken English for academic purposes.

YUELI

The York University English Language Institute (YUELI) offers an 8 week (July and August; November and December) intensive non-credit course for students who wish to improve their English skills (fee is required). Students should have an intermediate proficiency level in English. For more information on YUELI, please refer to their website at: yueli.yorku.ca/

